

# Shire Village Camp Staff Application Form

**Send to:**

Director  
Stephanie Rabins  
1090 Greene Avenue  
Brooklyn, NY 11221  
(718) 702- 3185  
director@shirevillage.org

## **Employment Application**

**Please complete the information requested on both pages of the application**

### **Position Applying for:**

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### **General Information**

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Last Name

First Name

MI

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Current Address

---

City

State

Zip

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Permanent Address (if different from current address)

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City

State

Zip

---

Cell Phone Number

Home Phone Number

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Email Address

Have you completed an application for Shire Village before?

\_\_\_\_\_

yes

\_\_\_\_\_

no

Are you less than 18 years old?

\_\_\_\_\_

yes

\_\_\_\_\_

no

Have you ever been convicted of or pleaded guilty  
to any criminal offense (before a court or by court martial)?

\_\_\_\_\_

yes

\_\_\_\_\_

no

Have you ever participated in a pretrial diversion or like program  
for a crime involving child abuse or a sexually related offense?

\_\_\_\_\_

yes

\_\_\_\_\_

no

If the answer to either question above is "yes" please explain:

If hired, your responses will be verified by a criminal record check. Conviction of a criminal offense does not automatically bar a person from employment at Shire Village Camp. Factors such as federal statutory requirements, the relationship of the offense to employment, the length of time since the offense and the seriousness and nature of the violation will be taken into account.

## Education or Equivalent Experience:

List last High School, Technical/Specialty Schools and all College/Graduate Schools

School	Degree	Major
School	Degree	Major
School	Degree	Major

Do you currently hold a Red Cross Water Safety Instruction (WSI) Certification?

Related Work Experience with Children    
yes no

Use the space below to provide any relevant experience working with children.

## Essential Skills

Write the type of activities you would be able to share with campers.

Arts & Crafts: \_\_\_\_\_  
\_\_\_\_\_

Drama, Dance & Music: \_\_\_\_\_  
\_\_\_\_\_

Sports: \_\_\_\_\_

Nature & Farm: \_\_\_\_\_  
\_\_\_\_\_

Hiking & Backpacking: \_\_\_\_\_

\_\_\_\_\_

Waterfront Activities: \_\_\_\_\_

\_\_\_\_\_

## Work Experience

Please complete the following information beginning with your most recent position.

Business	Functional Title	Dates (Mo/Yr) From:          To:
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Responsibility
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Business	Functional Title	Dates (Mo/Yr) From:          To:
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Responsibility
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Business	Functional Title	Dates (Mo/Yr) From:          To:
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Responsibility
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**\*\*Feel free to attach a separate sheet with additional work experience.**

Please read the following statements carefully. We will consider you for employment after you sign this application.

1. The information I've provided on this application is accurate to the best of my knowledge and subject to verification by Shire Village Camp. I understand that any misrepresentation or omission of fact in my application or resume will be justification for refusal to employ me or for termination of my employment by Shire Village Camp. I understand that should this application or a criminal check reveal a conviction of a child abuse or sexually related crime, further processing of this application or my employment, if hired, may be terminated.

2. I understand that the Immigration Reform and Control Act of 1986 requires that every individual hired be authorized to work in the United States. I understand that if offered employment I will be required to present proper documentation of my work eligibility and identification.

3. I understand that if employed, I must at all times comply with Shire Village Camp's policies, standards of work performance and conduct. Failure to do so can result in my release.

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Signature of Applicant

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Date

To be Completed Only if Hired:

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SS Number

---

Date of Birth

---

Gender

For Internal Use Only

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Date Received

---

Date of Interview

H/NH

ACC

Equal Opportunity Employer M/F/D/V